

**MINUTES OF THE ADJOURNED MEETING OF THE
MAYOR AND COUNCIL
HELD TUESDAY, JANUARY 1, 2004**

Councilmember Fecanin
Councilmember Matthews
Councilmember Bartlett
Councilmember Lozada
Councilmember Frazier
Councilmember Arnold

Mayor McPherson asked those present to join her in a salute to the flag followed by a moment of silent prayer.

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Councilman Matthews read the provisions of the Open Public Meetings Law.

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Councilmember Fecanin moved the following resolution, seconded by Councilmember Frazier and unanimously approved on roll call:

WHEREAS, the Open Public Meetings Act” requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7B;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council will hold a closed meeting on Jan. 1, 2004 at 11:05 p.m. in Borough Hall Committee of the Whole Room to discuss personnel matters; and

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

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Mayor McPherson reconvened the meeting at 11:15 am.

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MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

A presentation was made to Councilmember Lozada from the Civil Rights Commission.

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For **FINANCE** Councilmember Matthews moved the following resolution, seconded by Councilmember Fecanin and unanimously approved on roll call:

WHEREAS, certain budget accounts will have unexpended balances and other budget accounts will have sufficient amounts to cover requirements:

NOW, THEREFORE BE IT RESOLVED that the following amounts be transferred to and from the accounts names:

FROM:		TO:	
Police salaries	\$40,000	Police - Servicing Cars	3,000
		Roads - Rock Salt	6,000
		- Equipment	10,000
		Buildings & Grounds	
		Recreation Bldgs& Grounds	6,000
		Maintenance Materials	5,000
		Sewers	
		Equip. Parts & Supplies	10,000
TOTAL	\$40,000		\$40,000

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Councilmember Matthews moved the following resolution, seconded by Councilmember Frazier and unanimously approved on roll call:

WHEREAS, a lien on the parcel of property referred to as Block 50, Lot 36 and assessed in the name of Cheung, King Chung, located at 78 Maple Street was sold at the Borough's Tax Lien sale held October 18, 2001 to Wachovia-Collateral Agt./Sass Muni IV; and

WHEREAS, the necessary arrangements have been made with the Tax Collector's Office for the redemption of this lien and a check in the amount of \$33,546.75 has been deposited in the Tax Sale Suspense Account;

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

NOW, THEREFORE, BE IT RESOLVED that the Financial Officer be and he is hereby authorized to issue a check in the amount of \$33,546.75 to Wachovia-Collateral Agt/Sass Muni IV in settlement of Lien #001640.

PRINCIPAL	\$25,682.16
INTEREST & PENALTY	\$ 7,847.59
RECORDING FEES	<u>\$ 17.00</u>
<hr/> TOTAL	\$33,546,75

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Councilmember Matthews moved the following resolution, seconded by Councilmember Frazier and unanimously approved on roll call:

RESOLVED: That Current Account Bills in the amount of \$2,941,880.71, all as detailed on the attached sheets be passed for payment, warrants drawn and charged in the proper accounts. A complete list of these bills is on file with the Borough Clerk.

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For **POLICE**, Councilmember Bartlett moved the following resolution, seconded by Councilmember Frazier and unanimously approved on roll call:

WHEREAS, certain organizations have applied for a Raffle License and have been approved by the Chief of Police and paid the required fees;

NOW, THEREFORE, BE IT RESOLVED that Licenses be issued to:

St. Mary's Aquinas Club

On Premise Raffle

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Councilmember Bartlett moved the following resolution, seconded by Councilmember Arnold and unanimously approved on roll call:

WHEREAS, it has been determined that a need exists for the hiring of a Clerk Typist/Assistant to the Chief of Police; and

WHEREAS, it has been further determined that the salary for this position shall be \$30,204.00 annually; and

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

WHEREAS, it has been further determined that the medical and other benefits for this position shall be identical to those provided to member of the Rutherford Employees Association AFSCME Council 52, Local 2420, notwithstanding the fact that this position shall be outside the bargaining unit.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Rutherford, County of Bergen, State of New Jersey, that the creation of the position of Clerk Typist/Assistant to the Chief of Police be and is hereby approved.

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Councilmember Bartlett asked the Mayor to appoint Margaret M. Scanlon as a clerk typist in the Police Department as per recommendation of Chief Nienstedt. So ordered.

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Councilmember Bartlett asked the Mayor to appoint Sgt. Robert Kriston to the position of Lieutenant as per the certification of eligibles. So ordered.

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Councilmember Bartlett asked the Mayor to appoint PO Nicholas Moore to the position of Sergeant as per the certification of eligibles. So ordered.

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For **DEPARTMENT OF PUBLIC WORKS**, Councilmember Fecanin moved to accept the letter of retirement from Domenico Rotondo effective January 1, 2004, seconded by Councilmember Bartlett and unanimously approved on roll call.

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For **PRESIDENT OF THE COUNCIL**, Councilmember Fecanin moved approval of request from various employees to carry over 2002 vacation time, seconded by Councilmember Bartlett and unanimously approved on roll call.

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MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

For **FIRE**, Councilmember Fecanin moved to approve membership of David Krouse to Rescue Co. #5, seconded by Councilmember Bartlett and unanimously approved on roll call.

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As **RENT BOARD** Liaison, Councilmember Frazier moved to accept the resignation of Frank Parete, seconded by Councilmember Bartlett and unanimously approved on roll call.

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As **LIBRARY** Liaison, Councilmember Lozada moved to accept the resignation of Maura Keyes from the Library Board, seconded by Councilmember Bartlett and unanimously approved on roll call.

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COMMITTEE REPORTS

FINANCE ANNUAL REPORT 2003

Councilmember Matthews highlighted the following report:

BUDGET SURPLUS

I am pleased to report that the Borough completed the 2003 calendar year with an available surplus of approximately \$1,267,000.

Budget Surplus at 12/31/03

Surplus - January 1, 2003	\$1,209,000
Add	
Excess realized over anticipated in 2003 (see next page for details)	1,258,000
Less	
Utilized as revenue in 2003	<u>1,200,000</u>
Surplus -December 31, 2003	1,267,000

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

A tabulation follows comparing the 2002 surplus with the surplus balance of prior years:

2003	\$1,267,000
2002	1,200,000
2001	2,010,000
2000	1,315,000
1999	1,000,956
1998	737,000
1997	571,744
1996	508,740

On the schedules attached, I have delineated the calculation of the surplus and results of operations. In 2004, the Borough will be able to utilize the surplus as a source of funds for the support of the budget.

INVESTMENT INTEREST

Interest from the investment of idle cash amounted to about \$45,000 which is \$30,000 less than that estimated in the 2003 budget. This shortfall was caused primarily because the Federal Reserve Chairman reduced interest rates an unprecedented number of times in 2001 and 2002 to help stimulate the economy. Also, capital funds, which were available in prior years for investment, have been expended to pay for the new DPW facility.

Most of the Borough's cash is invested in short-term certificates of deposit, the State of New Jersey Cash Management Fund and MBIA Corporate Liquid Assets. All the remaining cash is in interest bearing accounts, certified by the State of New Jersey as designated municipal depositories. Every attempt will continue to be made to maximize revenues from this source.

BOROUGH DEBT

Principal of capital and assessment serial bonds and BCIA debt paid in 2003 totaled \$849,625. Interest paid on this debt in 2003 totaled \$412,508. Total debt outstanding at December 31, 2003 is \$11,397,784, details of which follow:

	Balance owed in 1-1-03	Increased in 2003	Decreased owed 2003	Balance 12/31/03
Serial Bond Issued	5,731,000		522,000	5,209,000
BCIA	2,932,612		322,780	2,609,832

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Capital Notes	0		0
Bond Anticipation Notes	0		0
Green Trust Loan (1)	318,797	4,845	313,952
2003 Serial Bonds - Authorized but not issued		3,265,000	849,625
TOTAL	8,982,409	3,265,000	849,625
			11,397,784

(1) Green Trust Loan balance includes \$200,000 loan at 2% for development of Waterfront Park which is authorized but not issued yet.

2003 BUDGET

The total 2003 budget is \$21,416,000. There were no over expenditures which would be serious violations of the state s financial regulations and which would have to be raised in the 2004 budget within "CAPS" ¹.

However, it was necessary to pass a special emergency in 2002 in the amount of \$336,000 to pay for the assessment levied against the Borough for the year 2000 and 2001 health insurance claims.

The \$336,000 was funded by a note which is payable 1/3 in the budgets of 2003, 2004 and 2005. (\$122,000 in each year) The interest rate of the note is 2.17%.

Total state, county and federal funds in the 2003 budget amount to \$4,146,154. This includes grant financing and \$500,000 in Extraordinary Aid!

TAX COLLECTION RATE

In 2003 due to the diligent efforts of the Tax Collector s office, the percent of collection of current taxes is about 98.66%. This is one of the highest percent of collection attained.

In preparing the 2003 budget, the reserve for uncollected taxes had been estimated at 98 % for the percent of collection.

The tabulation below compares the 2003 rate of collection with the rate of prior years:

	Levy	Cash Collected	% of Collection
1996	31,815,537	31,116,040	97.80
1997	32,949,702	32,260,328	97.91
1998	33,354,181	32,612,056	97.80
1999	35,302,192	34,353,750	97.31
2000	37,245,887	36,179,947	97.13

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

2001	38,450,503	37,704,158	98.05
2002	39,753,000	39,223,877	98.66
2003	42,391,621	41,800,000	98.60

Respectfully submitted,
Edward Cortright
Chief Financial Officer

MUNICIPAL GENERATED REVENUES	ANTICIPATED BUDGET	REALIZED TO 12/31/2003	EXCESS OR [DEFICIT]
SURPLUS	\$1,200,000.00	\$1,200,000.00	\$0.00
LICENSES - LIQUOR	\$9,775.00	\$9,850.00	\$75.00
LICENSES-OTHER	\$4,000.00	\$5,400.00	\$1,400.00
FEES & PERMITS	\$80,000.00	\$85,600.00	\$5,600.00
MUNICIPAL COURT	\$621,000.00	\$559,950.00	(\$61,050.00)
ENCAP DEVELOPER CONTRIB	\$1,056,386.00	\$1,056,386.00	\$0.00
INTEREST ON TAXES	\$95,000.00	\$97,000.00	\$2,000.00
PARKING METERS	\$160,000.00	\$172,500.00	\$12,500.00
INTEREST ON INVESTMENTS	\$75,000.00	\$45,000.00	(\$30,000.00)
PARKING LOT PERMITS	\$53,600.00	\$60,000.00	\$6,400.00
FIRE SAFETY FEES	\$60,000.00	\$60,590.00	\$590.00
OMNIPOINT			\$0.00
ELEVATOR INSPECTION FEES	\$6,500.00	\$15,630.00	\$9,130.00
CONSTRUCTION CODE FEES	\$345,000.00	\$400,000.00	\$55,000.00
LEASE OF BORO PROPERTY	\$150,426.00	\$74,385.00	(\$76,041.00)
CABLE TV FRANCHISE FEE	\$48,000.00	\$48,000.00	\$0.00
FELICIAN COLLEGE	\$13,000.00	\$13,000.00	\$0.00
FILMING REVENUE			\$0.00
RUTH. SENIOR HOUSING	\$20,000.00	\$20,949.00	\$949.00
DELINQUENT TAXES	\$422,000.00	\$427,400.00	\$5,400.00
2003 TAXES BORO SHARE	\$12,850,000.00	\$13,355,000.00	\$505,000.00
REVENUES FROM STATE			
SEE ATTACHED	\$4,146,154.00	\$4,146,037.00	(\$117.00)
		\$0.00	
REVENUES NOT ANTICIPATED		\$822,000.00	\$822,000.00
LAND SALE			\$0.00
			\$0.00
GRAND TOTALS	\$21,415,841.00	\$22,674,677.00	\$1,258,836.00

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

REVENUES FROM FED, STATE & COUNTY

	BUDGET	REALIZED TO 12/31/2003	EXCESS OR (DEFICIT)
NJDOT - W PASSAIC	\$95,000.00	\$95,000.00	\$0.00
NJDOT - STATION SQUARE	\$160,000.00	\$160,000.00	\$0.00
NJDOT - STAT ION SQUARE	\$420,000.00	\$420,000.00	\$0.00
ENERGY RECEIPTS TAX	\$923,983.00	\$923,983.00	\$0.00
SUPP ENERGY TAX	\$52,242.00	\$52,242.00	\$0.00
EXTRAORDINARY AID	\$500,000.00	\$500,000.00	\$0.00
CONSOLIDATED AID	\$764,148.00	\$764,148.00	\$0.00
BODY ARMOR GRANT	\$4,141.00	\$4,141.00	\$0.00
LEGISLATIVE INITIATIVE	\$77,844.00	\$77,844.00	\$0.00
COPS FAST	\$28,333.00	\$28,333.00	\$0.00
CLEAN COMMUNITY ACT	\$15,003.00	\$15,003.00	\$0.00
HANDICAPPED GRANT	\$8,000.00	\$8,000.00	\$0.00
FIRE SAFETY GRANT	\$18,765.00	\$18,648.00	(\$117.00)
HMDC ALLOTMENT	\$76,145.00	\$76,145.00	\$0.00
NURSING SERVICES NON PUB SCH	\$50,888.00	\$50,888.00	\$0.00
ALLIANCE GRANT	\$13,500.00	\$13,500.00	\$0.00
DWI	\$7,889.00	\$7,889.00	\$0.00
COMMUNITY DEVELOPMENT			\$0.00
SYLVAN	\$76,813.00	\$76,813.00	\$0.00
55 KIP	\$119,840.00	\$119,840.00	\$0.00
2002 COPS IN SCHOOLS	\$41,666.00	\$41,666.00	\$0.00
2002 COMMUNITY SHUTTLE	\$6,998.00	\$6,998.00	\$0.00
2002 COPS MORE			\$0.00
EPA - SEWER STUDY GRANT	\$200,000.00	\$200,000.00	\$0.00
DOMESTIC PREPAREDNESS	\$157,400.00	\$157,400.00	\$0.00
ALCOHOL ED REHAB GR	\$1,745.00	\$1,745.00	\$0.00
NJDOT - PARF AVE.	\$150,000.00	\$150,000.00	\$0.00
NJDOT KIP AVE.	\$140,000.00	\$140,000.00	\$0.00
COUNTY OPEN SPACE	\$25,160.00	\$25,160.00	\$0.00
RECYCLING T)NNAGE GRANT	\$10,651.00	\$10,651.00	\$0.00
GRAND TOTAL	\$4,146,154.00	\$4,146,037.00	(\$117.00)

SCHEDULE OF MISCELLANEOUS REVENUES ANTICIPATED

SOURCE	AMOUNT
POLICE DEPARTMENT FEES	\$8,486.00
PLANNING BOARD/BOARD OF ADJUSTMENT VARIANCES, PERIMETERS, APPLICATIONS	\$7,450.00
OTHER	

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

TAX OFFICE

DUPLICATE BILLS		
NSF CHECK CHARGES	\$520.00	
TAX SALE ADS	\$280.00	
TAX SALE PREMIUM		
BUILDING DEPARTMENT PENALTIES	\$9,250.00	
ENCAP DEVELOPERS CONTRIBUTION	\$243,614.00	
VOID OLD OUTSTANDING CHECKS		
2002 BUDGET LAPSED	\$404,000.	
CANCEL OLD ESCROW BALANCES	\$1,681.00	-
AUCTION	\$1,949.00	
FROM STATE OF NJ ADMIN FEE		
JIF DIVIDEND	\$99,000.00	
BOROUGH CLERK		
COPIES	\$777.00	
PAY PHONE COMMISSION	\$280.00	
UPS DROP BOX RENT	\$600.00	
METER PERMIT		
RIGHT OF WAY FEE	\$500.00	
CANCEL OLD TRUST		
OTHER MISCELLANEOUS REVENUE S		
MUNICIPAL COURT		
BAIL FORFEIT	\$7,139.	RESTITUTION
FILMING REVENUE	\$12,904.00	
FEMA	\$23,877.00	
TAXES OVERPAID		
TOTAL OF MISC. REVENUES NOT ANTICIPATED	\$822,307.00	

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For **POLICE**, Councilmember Bartlett highlighted the following report:

RUTHERFORD POLICE DEPARTMENT ANNUAL REPORT 2003

The following is the Annual Report listing the activities of the Rutherford Police Department from January 1, 2003 through December 25, 2003. This report includes the activities of the Detective Bureau, Patrol Division, Juvenile Bureau, Traffic Coordinator and the Record Bureau.

Training

The entire Department was trained in the use of force, the vehicular pursuit policy and domestic violence. All Department members qualified with their firearms as required by the NJ Attorney General Guidelines (twice annually). All officers attended the Blood Borne Pathogen Training.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Chief Steven J. Nienstedt attended courses on Terrorism, Malcontent Cop and Police Chiefs Personnel Practices Seminar.

Captain George Egbert attended the Police Chiefs Personnel Practices Seminar.

Captain Thomas F. Farrell attended courses in Tactical Interviewing, Malcontent Cop and Police Chiefs Personnel Practices Seminar.

Lt. Joseph Merli attended courses in ATS/ACS System, Arrest Search & Seizure, Juvenile law Procedures & School Searches, Tactical Interviewing, Basic Analytical Investigative Techniques, Law enforcement Summit on Alcohol, NJ State Parole

Overview and Grant Writing.

Lt. Thomas Reid attended a course on the ATS/ACS System.

Sgt. Louis Arnold attended a course on the ATS/ACS System.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Sgt. Robert Buell attended training on Supervision and the Rapid Deployment Force.

Sgt. Henry Farrell attended training on Gang Awareness, Arrest Search and Seizure, Law Enforcement Summit on Alcohol, FBI Supervision and he attended the Magloclen Conference.

Sgt. Richard O Boyle attended training on Developing a Successful Grant Proposal and Train the Trainer in the use of Haz Mat Equipment.

Sgt. John Russo attended training on Supervision, Gang Awareness, Club Drug Update, Domestic Violence Liaison Update, Arrest Search & Seizure, Juvenile Law Procedures and School Searches, AOC Training, Homeland Security, Rapid Deployment Force (twice), Terrorism Training and Counter Terrorism Intelligence & Awareness.

Sgt. Patrick Feliciano attended the Magloclen Conference and training in ISO Claim Search, Property and Evidence Room Technician Seminar, Law Enforcement Summit on Alcohol and Follow the Money (money laundering).

Detective Marc Amatucci attended training on Interviewing and Interrogation, Criminal Investigation, Juvenile Officers Seminar and Assessing Suicide in Youth.

Detective Michael Gamer attended training on Arrest Search & Seizure, Basic Narcotics DEA, ISO Claim Search. Law Enforcement Summit on Alcohol, Interview & Interrogation, Grant Writing and Sexual Assault Response Team.

Detective Anthony Nunziato attended training on Interview and Interrogation and Follow The Money (money laundering).

SRO Alford Anderson attended training on Club Drug Update, Juvenile Procedures Law & School Searches, Drug Impairment Training, Rapid Deployment Force (twice), Gangs in Suburbia, Gang Awareness Workshop and Assessing Suicide in Youth.

P0 Robert Arnold attended training on Gang Awareness.

P0 Vincent Callan attended training on Crime Scene Preservation, Unattended Death, Maryland State Police Basic Motorcycle Course, Gang Awareness and Motor Vehicle Stops Warrantless Search & Seizure.

P0 Michael Foley attended the Maryland State Police Basic Motorcycle Course.

P0 Nicholas Moore attended a Supervision course.

P0 Frank Orlando attended the Rapid Deployment Force training twice.

P0 Bruce Reed attended training on Gang Awareness.

COMMUNITY POLICING

Sgt. Louis Arnold taught the Junior Police Academy for sixth grade students. Forty-nine children attended and graduated from the class.

Officer Julie Ziegler presented the Adopt-A-Cop Program to Borough schools. Through this program the officer built a relationship with the students so they can seek guidance when needed.

Officers Louis Arnold, Robert Arnold and Julie Zeigler presented the D.A.R.E. (Drug Abuse Resistance Education) to the Borough schools.

TRAFFIC

In cooperation with the Auxiliary Police, numerous events such as parades, street fairs and other special events were safely coordinated.

During the year, Parking Enforcement Officers actively enforced parking violations. Selective enforcement efforts were directed to areas where violations created hazardous conditions.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Funds obtained from the Department of Highway Safety were used to assign officers to a special Drunk Driving Task Force. This program is a statewide effort aimed at increasing enforcement action against drunk drivers. The program is especially effective during the holiday season and usually nets several intoxicated drivers. In the 2003 there were 39 arrests for DUI.

Seven Officers were certified as breathalyser operators.
One Officer was re-certified as breathalyser operator.
Four Officers were certified as radar operators.

Our D.A.R.E. Officers presented Bicycle Safety Programs at various schools. A special bicycle safety program was presented with the Elks Club,

The Traffic department maintained contact with various state and county agencies in an effort to improve traffic and pedestrian safety in the Borough.

ARREST AND DISPOSITION STATISTICS - 2003

This section lists the number of crimes and arrests made by the Police Department during the year 2003
Burglaries decreased from 51 in 2002 to 49 in 2003; Larcenies decreased from 259 to 170.
Statistics indicate a total of 294 adults and 13 juveniles were formally charged by the department during the year.

Drug arrests decreased from 39 in 2002 to 32 in 2003.

Motor Vehicle Thefts decreased from 42 in 2002 to 29 in 2003.

During the year 2003 a total of 5273 hours of overtime worked by members of the department, including 2073 hours for outside organizations, 362.50 hours for court time, and 197.75 hours for training.

OTHER ACTIVITIES

Police Officer Vincent Callan was assigned to Motorcycle Patrol.

46 investigations were made for applications to Purchase a Firearm and 22 investigations for applications of Firearms Identification cards.

The Record Bureau issued:

887 dog licenses for a total of \$4750.00

46 cat licenses for a total \$218.00

Copy fees totaled \$5333.50

Firearm Permits totaled \$92.00

Firearm I.D. Card fees totaled \$110.00

5 Bicycle Licenses were issued totaling \$2.50

Burglar Alarm Connections to Police Console fees totaling \$36.00

Fees for Fingerprinting \$2850.00

The Record Bureau collected a total of \$13,392.00.

The police department overtime expenditure was \$131,200.57, with \$125,000.00 budgeted.

The Mayor and Council have been extremely supportive in 2003 as they have been in past years. Although we live in challenging times, it is a source of great comfort to know that the Governing Body is truly committed to the concept of delivering the best police services possible. The partnership that has been formed between the

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Mayor and Council and the Police Department assures the residents and visitors to our community that we are available and prepared for any eventuality.

I wish everyone a healthy and peaceful 2004.

Activity Report 2003

Year	2003	2002	2001	
Call for a Police Officer	11457	11473	12413	
Arrests	307	317	343	
Adults	294	298	311	
Juveniles	13	19	32	
Major Crimes:				
Murder	1	0	0	
Robbery	0	7	2	
Rape	0	0	0	
Burglary				
Attempt	3	9	24	
Force	31	35	35	
No Force	15	7	14	
Larceny Totals:	170	259	164	
Over \$200.00	92	157	101	
\$50.00-\$200 .00	32	61	29	
Under \$50.00	46	41	34	
Autos Stolen	29	42	29	
Local Recovered Local	0	3	1	
Local Recovered Out of Town	13	29	12	
Out of Town-Recovered Local	12	17	4	
Total Value of Property				
Stolen	\$790,823.00	\$1,477,838.00	\$1,687,848.00	Recovered
Assist Outside Agencies	235	94	154	
Suspicious Person and Vehicles	367	366	415	
Fingerprints Taken	140	210	421	
Photographs Taken (non digital)	5	249	603	
Domestic Violence Complaints	74	64	84	
Disputes	322	381	402	
Burglar Alarms Ringing	1118	970	1003	
Ambulance Dispatches	1115	1133	1223	

Fire Department:

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Dispatches	583	668	724
Actual Fires	62	68	57
Escorts:	185	191	181
Borough	35	68	45
Firms	113	117	108
Other	37	6	28
Animal Complaints:			
Handled by the Borough	186	144	108
Handled by Tyco	121	124	108
Dog Bite	10	10	14
Cat Bite	1	0	0
Other Animal Bite	1	1	0
911 Calls	2303	2792	3380
Police Transportations	39	64	85
Notifications	83	63	123
Death Reports	20	24	20
Suicides	1	1	0
Missing Persons	27	9	11
Missing Persons Located	26	6	10
Parking Complaints	559	657	722
Summons Issued:			
Parking	13366	14812	15267
Moving	3244	3772	4786
Auto Accidents:	954	984	1019
Reportable	811	803	845
Non Reportable	143	161	174
Persons Injured	172	157	278
Pedestrians Injured	11	49	12
Fatalities in Auto Accidents	1	0	0
Pedestrian Fatalities	0	0	0

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PUBLIC WORKS: Councilmember Fecanin highlighted the following report:

RUTHERFORD DEPARTMENT OF PUBLIC WORKS

TASK DESCRIPTION	TOTAL FOR NOTES AND THE YEAR	COMMENTS
DPW:		

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Tons of Sanitation picked-up	9871.26	Excluding
Tons of Leaves picked-up	4129 Tons	overnight trucks
* 2003 Start date 1 0/20/03		seasonal! daily
* Crew consists the following machinery and headcount:		
2 Heavy machine operator		
2 Laborers		
2 Truck driver w/CDL		
	8.64 Tons,	
Cubic Yards of Logs picked-up	141.2 Yards	
Tons of Metals	178.27 Tons	
Meter Posts Replaced	4	
Meter Collection / Repaired / Battery change! Pre & Post Holiday prep	1 DPW person hours	approx. 768 annually
Over Night Trucks	306	
Tons of Paper goods/cardboard	382.2 Tons	
Pot Holes Repaired	799	
Tons of Salt Spread on the Roads	500 Tons	
* 2003 Start Salting date 1 2/6/0 3		
* Crew consists the following machinery and headcount:		
- Heavy machine operator		
- Laborer		
-4 Dump Trucks with CDL Licensed drivers		
<i>Snow Plowing</i>		
* 2003 Start Plowing, pick-up and removal date 12/6/03		
* Crew consists the following machinery and headcount		
_ 2 Sani Trucks with CDL Licensed drivers		
_ 4 5yd Dump Trucks with CDL Licensed drivers		
_ 3 pickup trucks		
_ 3 payloads		
- 5 2yd Dump Trucks		
Sewer Calls	110	
PM s on Sewers	12	
Number of Curb repairs	100	
Sidewalks Repaired and Curb repairs	15 Slabs	
Cubic Yards of Stone picked-up	117.5 CY	
Streetsweepings	509.15 CY	
Number of Cubic Yards of Vegetative Waste collected	3189 CY	
Number of discarded Xmas Tress collected	3000	
Number of Storm Drains Cleaned	8	
Holiday / Events to prepare for and oversee - before - during & after		
* Hanging all the banners	20	whenever
* Decorating and Cleaning the Town for the following Holiday events:		
- Memorial Day		annual

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

- 4th of July		annual
- Hambletonian Parade		annual
- Labor Day Fair		annual
- Halloween		annual
- Veterans Day		annual
- Holiday Feast (Thanksgiving)		annual
- Holiday Feast (Christmas Parade)		annual
- Summer Lincoln Park Music concerts via Boro(June-Aug)		Weekly
- Summer Lincoln Park Music concerts via sponsors or permits		Bi-weekly
- 3 Multi Cultural Street Fairs		annual

All Recreation Events at the Fields - daily cleaning, setups, janitorial

- Pre-k	2 Dedicated DPW personnel	daily
- Aerobics	2 Dedicated DPW personnel	9 days a month
- Old Guard	2 Dedicated DPW personnel	monthly
- Gymnastics	2 Dedicated DPW personnel	weekly
- Cub Scouts	2 Dedicated DPW personnel	Bi-weekly
- Cooking classes	2 Dedicated DPW personnel	3 days a month
* Personnel Playing Santa Claus	2 Days	annual
- Dancing	2 Dedicated DPW GUYS	once a week
- Karate	2 Dedicated DPW GUYS	6 days a month
- Belly Dance	2 Dedicated DPW GUYS	3 days a month
- unscheduled events??	2 Dedicated DPW GUYS	twice a month

Unscheduled requests: Plumbing, heating, moving furniture, installing and repairing light fixtures, carpentry work, janitorial cleaning, flooding in Boro Buildings and on rooftops Endless

* Daily and extra cleaning/ prepping for unscheduled events and VIP visits:	1 - 2 Dedicated DPW GUYS	daily
- Train Station	1 - 2 Dedicated DPW GUYS	daily
- Station Square	1 - 2 Dedicated DPW GUYS	daily
- Recreation building	1 - 2 Dedicated DPW GUYS	daily
- Lincoln Park	1 - 2 Dedicated DPW GUYS	daily

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

- Kip Ctr, Kip Garage and Elevator	1 - 2 Dedicated DPW GUYS	daily
- Fire-houses	1 - 2 Dedicated DPW GUYS	daily
- Wednesday s Farmers Market	1 - 2 Dedicated DPW GUYS	seasonal / weekly
- William Carlos Center	1 - 2 Dedicated DPW GUYS	daily

Shade Tree:

Number of Trees Planted	142
Number of Trees Stumped	73
Number of Trees Cut down	49
Trees Cut down via/Contractor with supervision	112
Number of Trees Trimmed	219
Number of days on maintenance of STC equipment	30
Chipper debris taken to Recycling site	350 CY

Recreation:

Fields: Games or Practice		
Each outdoor field is cleaned, chalked and painted before each game	2 Dedicated DPW Personnel	
11 Ball fields	1370	seasonal / daily
2 Indoor Soccer Gyms at High Schools	16	winter/weekly
3 Football fields	82	seasonal / daily
7 Tennis Courts	78	seasonal / daily
1 Track & Field	204	seasonal / daily

Emergency call-outs not part of DPW s daily work schedule

Fire Alarm Calls (589 calls, 7 DPW volunteer personnel)	7 DPW volunteers	per call @ 49.8 calls per monthFire
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- Ambulance Calls (approx. 1115, 1 volunteer person)	1 DPW volunteer	approx. 1 hour per call @ 93 calls per month
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Managers / Supervisor Meetings:

* scheduled meetings through the year	39 weekly Mgt. meetings on new DPW building Several 30 mins meetings a week	approx. 97.5 hours annually
* unscheduled meetings		approx. 338 hours annually

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

* monthly Bergen County meeting (2 supervisors) approx. 3 hours per month approx. 36 hours annually

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Councilmember Arnold highlighted the following report:

CONSTRUCTION DEPARTMENT Construction Department Annual Report 2003

Annual Report 2003

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

The importance of the year for 2003 was the usual amount of information that was devoted to assist in the decision-making involving building and fire safety in new projects and building alterations. The general public does not realize the importance of the construction department until a major problem arises. This department has always put our best effort into the inspection process, plan review, guidance to developers, contractors and homeowners. Providing correct safety-minded information is critical to guide the public accordingly. None of this would have been possible without the dedication of the construction department personnel. Their hard work and dedication is greatly appreciated.

As you are aware, the Bureau of Fire Safety has been moved from our office to the lower level of the building. This will allow the construction department to reorganize and utilize the space accordingly. All of the staff will now have their own workstations and be able to work in a comfortable environment. Our department will continue to work closely on a daily basis with the Bureau of Fire Safety as we have had in the past.

Listed below are some of the Construction Highlights for 2003:

1. Ten unit apartment building (270 Union Avenue)	Completed
2. Trust Company Bank (74 Park Avenue)	Completed
3. Park Avenue Town Houses (Phase I)	Near Completion
4. Park Avenue Town Houses (Phase II)	Under Construction
5. Boiling Springs Project Garage (Phase II)	Near Completion
6. Boiling Springs Project Apartment (Phase III)	Under Construction
7. Department of Public Works Garage	Near Completion
8. Lincoln and Washington Schools	Under Construction
9. Encap Golf	Preliminary site work
10. Norman s Dairy	Near Completion

In closing, I would like to thank the Mayor and Council for all their support this year. Have a happy and healthy New Year.

Attached is a summary of the fees collected for the year 2003.

Respectfully submitted,
John Uhl

2003 YEAR END REPORT CONSTRUCTION FEES COLLECTED

Building Permits	156,625.00	
Electrical Permits	89,089.00	
Fire Permits	17,702.00	
Plumbing Permits	39,433.00	
Elevator Permits	432.00	
Mechanical Permits	3,505.00	
Certificate of Occupancy Fees	8,298.00	
Dept. of Community Affairs	19,117.00	
	TOTAL CONSTRUCTION PERMITS	\$ 374,131.00

Continued Certificate of Occupancy Fees 29,560.00

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Sidewalk & Driveways	3,300.00
Elevator Registration & Inspection	17,901.00
Perimeters	340.00
Variation	200.00
Contractor Registration	11,175.00
U.C.C. Fines	11,350.00
Planning & Zoning Board	7,750.00
Total	<u>81,576.00</u>
GRAND TOTAL	455,707.00

Total Value of Construction for January thru December 2003 \$25,132,655.08

Total Number of Permits Issued 2015

Total Number of Construction Department Inspections 5280

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For the **AMBULANCE CORPS**, Councilmember Arnold spoke regarding the magnificent job the volunteers do. He said they were on duty even today, due to the heightened level of flood warning.

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HUMAN RESOURCES:

Councilmember Lozada remarks:

Good afternoon, Honorable Mayor McPherson, Council members, Ladies and Gentlemen.

Three years ago today I thanked the Rutherford voters for having put their confidence in me by electing me to represent them. I felt so proud to be part of a fine group of hard working Council members, and a tireless Mayor. Today I say thank you for the opportunity for having served my community.

My three years in office were challenging, and also very gratifying, I enjoyed every assignment that the Mayor appointed me to, The Rutherford Public Library, The Board of Aesthetic Review, The Civil Rights Commission, The Recreation Department, 55 Kip Center, and The Williams Center. Having worked with so many great people, working towards one goal the progress of Rutherford.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

I consider myself very fortunate to have been part of Rutherford's history. I had the opportunity of being in the company of a very energetic and dedicated Mayor, I thank her for all the support and guidance she gave me and to the Councilmembers, thank you for your friendship, I learned a lot from you, I also would like to thank some of the people I worked with Borough Clerk Mary Kriston, Borough Administrator Tom Bellucci, and Chief Financial Officer Ed Cortright, who were always willing to help. and to all the hard working employees of the Borough of Rutherford, and to others that I, inadvertently forgot to mention thank you!

And finally I would like to wish Maura Keyes my replacement much success in her new endeavor.

I wish all of you and the people of Rutherford a very happy and prosperous New Year. Thank you.

Councilmember Lozada highlighted the following reports:

RUTHERFORD RECREATION DEPARTMENT 2003 ANNUAL REPORT

The Recreation Department is responsible for providing year round Recreation and Leisure services to a diverse Community of 18,000 residents. We also work together with the Department of Public Works to maintain our many park facilities. The Recreation Department established a multitude of goals for the year and fulfilled most of them! The following report will detail the department's accomplishments for 2003

2003 GOALS COMPLETED

- Expanded Day Camp (one week added)
- New bleachers at Memorial Field Diamond #5 & #6
- Renovate Memorial Field Diamonds #1, # 2 & #7
- Replace old picnic tables and garbage cans
- Volunteer Celebration at The Meadowlands Racetrack

RECREATION PROGRAMS/TRIPS/SPECIAL EVENTS

Listed below is a breakdown of all of the programs, trips and special events that were sponsored by the department and a total number of participants for the year in each category:

SEASONAL PROGRAMS:

<u>Children's Programs</u>	<u>Participants</u>	<u>Children's Programs</u>	<u>Participants</u>
Tennis lessons	62	Babysitting Course	8
Little Scientists	9	Chess	20
Cooking & Crafts	31	Dance	35
Friday Night Open Gym	59	Gymnastics	50
Intro Acting	25		
In-Line Skating	6	Karate	11

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Adult Programs

Morning Aerobics	10
Tennis Lessons	22
Yoga	20
Adult Open Gym	20
Volunteer Dinner Dance	189

School s Closed Programs

April/Open Gym	25
April/Bowling	20
Liberty Science Trip	14
Robotics	8
Spring Challenge	24
RexPlex	11
Snow Tubing	36

Trips

Radio City Christmas Spectacular	51
A Christmas Carol	29
Baltimore/Yankee trip	65
Metrostars Soccer Game	62
Summer Theme Park Tickets	201

Special Events

Holiday Egg Decorating	24
Easter Egg Hunt	300
Halloween Parade	100
Pumpkin Decorating	24
Santa Claus Calls	53
Letters to Santa	27
Holiday Ornament Decorating	22
Annual Baby Parade	12
July 4th Celebration	4000
Summer Concert Series (6)	100 /concert

Miscellaneous

<u>Tennis Badges:</u>	
Adults	17
Children/Sr. Citizen	12
Guest	10
Park Permits issued:	36

YOUTH SPORTS

The Recreation Department sponsored the following youth sports:

Sport	Grade Level	# of participants	Travel Teams
Basketball — Girls & Boys	Kindergarten 8th	627	6
Softball Girls	Kindergarten 9th	300	2
Indoor Soccer — Girls & Boys	1st 8th	261	8
Fall Soccer Girls & Boys	K — 8th	642	6
Track & Field— Girls & Boys	1st 8th	52	
Wrestling —Boys	2nd-8th	42	
Girls Volleyball	5th ~~8th	52	
Summer Basketball League	6th-9th	67	

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Gary Buchheister certified 45 coaches.

ADULT SPORTS

The Recreation Department sponsored a Men s Softball League (27 teams), a Women s Softball League (15 teams), an Over 40 Men s Softball League (6 teams) and a Women s Volleyball League (12 teams). We plan to add a Women s Over 40 Softball League and a Co-Ed Outdoor Volleyball league in 2004

DAY CAMP

Our Day Camp program was one of the most successful programs this year. We had 54 Senior Campers, 109 Junior Campers, and 24 Midget Campers in our program this summer. Our overall Director was Lori Rosenbower, Recreation Supervisor. The overall response from parents (through our survey at the end of the summer) was outstanding. I was very pleased with our program, especially our staff. This year we added an additional week to the program.

SENIOR GROUPS/ACTIVITIES

The Recreation Department works very closely with the Golden Age Group and the Old Guard. Both of these groups meet at the Tambllyn Field Civic Center for their meetings. The Recreation Department donates \$1200.00 to the Golden Agers for their Holiday Luncheon. We also sponsor a *Giving Thanks Celebration* in December for all Rutherford Senior Citizens (over 50 participants) that was co-sponsored by local doctors and the West End Pharmacy. This year the Annual Senior Citizen Olympics in June was in Sparta with 5 other communities.

SUMMER SPORTS CAMPS

The Borough of Rutherford hosted the following Private Summer Sport Camps:

4th & Goal football Camp	45 participants
Charmers Softball Camp	29 participants
All Star Junior Football Camp	60 participants
Bulldog Soccer Camp	35 participants
Joe Wladyka Baseball Camp	31 participants
Imagine Soccer Camp	32 participants
Tennis Dynamic Camp	17 participants
Bulldog Basketball Camp	40 participants
Summer Volleyball Camp	23 participants

We profited a total of \$2,890.00 from fees.

EXCEPTIONAL INDIVIDUALS PROGRAM

This program is available to all residents and non-residents who have either a physical or mental disability. Maureen Bigley has solidified a competent and professional staff, increased the number of volunteers and added more sports (with help from Rutherford High School Varsity teams). On average, we had 20 participants, with half being from Rutherford. Attached, please see the spreadsheet that details the activities and finances of this program.

PRESCHOOL

Our preschool, which is under the direction of Raff DeGennaro and Rhonda Sabatini, presently includes 20 three year-old and 25 four year-olds. Our After School program currently has 10 children registered. The

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

parents are very pleased with this program and would like to see expanded hours. The pre-school is 100% self-sustaining, where the tuition fees cover all the expenses, including materials and salaries.

PARTNERSHIPS

The Recreation Department solicited more than \$10,000.00 in corporate sponsorships this year. Almost every special event has a sponsor that pays between \$50.00 to \$3,000.00. This does not include Felician College's donation of \$13,000.00 towards the Fireworks.

ACCOLADES

The Recreation Department could not function without its outstanding staff of Lori Rosenbower, Barbara Bennett and Maureen Bigley as well as all of its volunteers. I would also like to thank Doug Adamo, Superintendent of the Department of Public Works, and all his staff for their assistance throughout the year. Lastly, I would like to thank the Mayor and Council for their continued support of our Recreation Programs.

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55 KIP CENTER

Slate of Officers for the year 2003

Karen Ohland President

Robin Reenstra Bryant Vice President

John Hipp Treasurer/Secretary

Council voted to execute a new lease agreement for the Kip Center and the Borough effective 1/1/2003

Budget approved for \$50,000 for the year 1/1/2003-12/31/03

On February 8, 2003 55 Kip Center celebrated 18 years of Karen Tuckers career as its first Executive Director 1985-2003 and wished her success in her new position as Executive Director of Adler Aphasia Center in Maywood, NJ

After several months of interviewing prospective candidates Peggy Letsche, fitness instructor for the 55 Kip Center, became the new Executive Director effective July 1, 2003.

A Board of Directors meeting was held on August 21, 2003 with Tom Bellucci Borough Administrator and Justin Lizza Borough Engineer, to update and discuss the plans for the 55 Kip expansion, and a new office space.

The Borough received a grant of \$ 140,000 in October 2003, from The New Jersey Department of Transportation for street improvements in front of 55 Kip Center, through this grant the drainage issue will be addressed. Bids are expected to go out in December and January which are traditionally slow times for construction. The Borough expects to break ground in the Spring of 2004.

ANNUAL REPORT TO THE MAYOR AND COUNCIL FOR 2003

Our mission...

55 Kip Center is a non-profit organization dedicated to promoting the physical, emotional, educational and spiritual well being of older adults and to facilitating their participation in all aspects of community life.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

In my new position as Executive Director of 55 Kip Center, it is with great pride that I submit to the Mayor and Council a preliminary report of our activities over the last year.

2003 has been an exciting year of growth and change. We have brought together an experienced staff that has become a strong team of professionals. The result is a growing membership that is happy, challenged (physically and intellectually), active and independent.

New staff members both joined us in July
Fran Sardoni –previously worked for the Liberty Science Center as Volunteer Coordinator. Fran works 12 hours per week.
Ken Meyer –retired CPA, works 4-7 hours per week bookkeeping

A growing community...

Membership continues to grow as the central location of the center and the availability of transportation ensures older adult residents easy access. New members have also come from Lyndhurst, Carlstadt, and E. Rutherford in greater numbers as we continue to reach out to the surrounding towns. The center is, for our members, a fun and empowering place where they can enhance their independence and live life to the fullest. Our oldest member, Emily Jones who is 103, is a lifelong resident of Rutherford. 63% of our members are 75 years of age or older.

Working generation to generation...

Bridgebuilders is 55 Kip Center's intergenerational volunteer program. At 55 Kip Center we believe that continued involvement and leadership in social and civic activities brings significant benefits to the individual. Volunteers served as Home Friends, Pairs-That-Care, Busy Hands, fundraisers, class facilitators and instructors. This last year, 55 Kip Center expanded its volunteer activities with the Pairs That Care initiative. The program which is funded by a grant from the NJ Foundation on Aging encourages parents and their children and youth groups and their mentors to

"Building Bridges for Successful Aging"

assist older adults with yard work, grocery shopping, friendly visiting, and other tasks that support independent living. Total number of volunteer hours will be available the end of December.

A group of 21 came to the center representing faith congregations, community organizations, businesses and schools. This group served meals and assisted with special events. Volunteers involved in all aspects of the Bridgebuilders program range in age from 6 to 90.

Innovating, producing and leading the way...

The Saturday Program

In 2003 the Saturday Program has exploded with up to 90 members participating. Saturday program activities include education and cultural information in the morning, a hot meal served at noon and entertainment in the afternoon. 55 Kip Center is the only senior center south of Routes 4 and 17 offering a week-end meal program.

Kip Classes

In 2003 program offerings expanded in many directions. Recognizing that computer and fitness programs attract the greatest number of members, instruction was expanded to include a wider variety of opportunities for physical and intellectual growth. Educational programs like the ABC's of Opera, piano lessons, computer

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

training, creative writing, bible discussion, book discussion, and current events provided over 100 members with opportunities for life long learning.

Fitness programs attracted approximately 200 members participating in classes such as low impact aerobics, chair aerobics, yoga, line dancing, tai chi, men s fitness, body strengthening, balance, and a walking club.

Trips

For much of 2003, 55 Kip Center actively sought the assistance of a responsible individual to coordinate trips. Still, without the full compliment of support, our members traveled regularly to Atlantic City, and shopping malls. In October we sent a group to Las Vegas for a week.

The Kip Kitchen

A hot, nutritious and home made lunch is served at noon each day the center is open. On weekdays an average of 75 meals are served. On week-ends reservations for the noontime meal can exceed 90.

This is an approximation. Final numbers will be submitted the end of December.

Sincerely, Peggy Letsche Executive Director

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PUBLIC LIBRARY Rutherford Public Library

Slate of officers for the year 2003

Pat Wester--President

Leslie Conlon--Vice President

Edward Ryan--Treasurer

William Browning-- Secretary

February 14, 2003, Tom Bellucci Borough Administrator and Justin Lizza Borough Engineer met with the Board of Directors of the Public Library to discuss and update report on the HVAC system submitted Dec. 9, 2002 by Schoor DePalma. The total cost for the various improvements would be 1.9 million, the Borough included the total cost in its Capital Improvements and the Budget was approved. The Borough expects to begin its implementation in the Spring of 2004.

In April 2003 Jim McCarthy from the firm McCarthy & Jennerich was retained as general counsel to the Library Board. Mr. McCarthy helped adopt the Patriot Act Policy for the Library.

The Friends of the Library sponsored many programs during the year some of the most outstanding were:

Children s Department - **The Museum in Progress** created and mounted in the Library by the children with the cooperation of the Meadowlands Museum.

Young Adult Department - **College Workshops** - panel of private and public schools guidance counselors and reps from major Universities instructed 100 students and parents on how to fill **Out** college applications.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Adult Department - presentation of **Shakespeare in the Park** a first in Rutherford ~‘Love s Labour s Lost’ in Lincoln Park, and **One Book New Jersey - Friends** celebrated this state wide call to read with programs on books chosen by Governor McGreevey.

The Library continues to be involved in community projects, such as Holiday Festival and 9/11 Memorial.

FACT SHEET: RUTHERFORD FREE PUBLIC LIBRARY

At 35,000 sq. *ft.*, the Rutherford library is one of the largest in New Jersey. It houses 133,194 volumes. Materials include magazines, books on tape and CD, movies on VHS and DVD, large-print books, books in Braille for children and young adults and books in Korean. Some 201,000 people visit the library annually. More than 158,000 items are circulated. More than 22,300 reference transactions take place.

Although the Borough of Rutherford has only 20,000 inhabitants, we serve a far larger number of users. Small towns whose libraries provide minimal hours of service surround us, making us the library of choice for numerous residents of other communities. We assist a number of patrons from Passaic, the library of which, due to budget cuts, no longer provides optimal service. As a result of these, and other factors, we are the largest libraries in this heavily populated corner of Bergen County.

We are members of The Bergen County Cooperative Library System, a consortium of 75 libraries in and around Bergen County. Thus our shared database makes our book collection available to residents of 75 municipalities. Users of the Morris County system (MAIN), and the Passaic County system (PALS Plus), also access our database.

The library houses a valuable collection of William Carlos Williams memorabilia that includes manuscripts, photographs, books (first editions of all but one of his works), newspaper clippings and personal items relating to the life and labors of Rutherford s most famous son. The library recently received a \$7,500 grant to organize and preserve the papers in this collection.

Unique to Bergen County is our Lunch tales Program in which children from primary grades are bused to the library for lunch, a story, and time to choose books to take home. Activities for children of all ages include summer and winter reading groups, Storytime for Pre-schoolers, a summer book discussion group, and class visits.

Accommodations for patrons include internet availability for both adults and children, computers and typewriters, photocopy machine, fax, a meeting room for Rutherford organizations, display space that includes a window and interior area, and the service of a notary public.

We deliver books to the homebound, sponsor English as a Second Language instruction, and conduct adult programing consisting of films, lectures and arts and crafts and adult book discussion groups.

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

CIVIL RIGHTS COMMISSION 2003 REPORT CIVIL RIGHTS COMMISSION

On behalf of the members of the Rutherford Civil Rights Commission, I would like to apprise you of the Commissions activities and actions for this past year.

This past year the Civil Rights Commission took a proactive role in addressing issues in the Borough of Rutherford. even though, no complaints were made from residents. The following issues are some of the highlights which were discussed and acted on:

1. Boy Scouts of America — The Commission has been active in following the activities of the Boy Scouts and their continue practice of discriminating against homosexuals. We have addressed this matter with the Boy Scouts and as of this date we encourage the Borough to continue to monitor any reports of discrimination.
2. Spellbound — Through one of the Commissioners and an article in the Herald News, the Commission learned of a dispute between a local establishment having difficulties getting a permit, and a dispute of violation of their 1st Amendment Right. In reviewing these allegations with the Borough the Commission received documentation from Chief Nienstedt, and through the Council Liaison — Martha Lozada, we received enough information to conclude at this time that the Borough did not act in anyway to violate the Civil Rights of any resident or persons.
3. Multi-Cultural Festival — The Commission sponsored the Multi-Cultural Festival on September 21, 2003 at the Williams Center Courtyard. The Commission was presented with a Proclamation from the Governing Body, presented by Mayor McPherson, in honor of the Multi-Cultural Festival and Hispanic Heritage Month. The Commission also received the New Jersey Division on Civil Rights Director s Recognition of Excellence, presented by Director J. Frank Vespa-Papaleo, honoring the Commission for their work with Civil Rights.
4. During the month of September the Commission displayed information relating to the Rutherford Civil Rights Commission and the Civil Rights Movement, at the Rutherford Library Window as well as inside the library.
5. The Commission was further visited by several officials of the Borough of Rutherford, and the State of New Jersey, where discussions regarding Civil Rights were reviewed. Of our guest speakers to attend the Rutherford Civil Rights Commission meetings were the Rutherford Chief of Police Steve Nienstedt, Superintendent of Schools Leslie Conlon, Borough Administrator Thomas Bellucci, and from the Department of Civil Rights — Trenton, Esther Navarez.

But most of all the Rutherford Civil Rights Commission is focused on being proactive and addressing any violation to any person, immediately and in doing so having a role in preventing violations of Civil Rights in the Borough of Rutherford.

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MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

AESTHETICS REVIEW BOARD 2003 REPORT

Slate of Officers for the year 2003

Chairwoman Christine Eustice
Vice-Chair Robert Giangeruso
Secretary Maureen Bigley
Treasurer Wilkie Dellass

March, 2003 the Board of Aesthetic Review suggested to remove advertising paper boxes that are placed on the sidewalks throughout the Borough. DPW was instructed by the Borough Administrator to remove them, by getting rid of them they removed an eyesore.

On April 25, 2003 an Aristocrat pear tree was planted on 360 Park Avenue to commemorate Arbor Day, the tree was donated by the Meadowlands Soccer Club.

The BAR sponsored a "Community Pride" day on May 17, and June 8, asking that all Rutherford residents join in to "spruce up" Rutherford to show pride in their hometown.

Residents RHS students and DPW staff donated their time and money to buy flowers for the Williams Plaza and cleaned the Rutherford Public Library

Raymond Tomzak a Rutherford resident organized a FALL CLEAN UP along with the BAR members to help beautify the wooded area along Erie Avenue. The Police Dept. and the Department of Public Works gave them assistance in the clean up. Members and volunteers of the BAR were busy during the summer trying to beautify the Williams Plaza. Thanks to a young local landscaper (Matt Garabidian) who donated his time and labor, planted new sod and flowers all along the Plaza and it is now a delight to look at. On December 8th Matt Garabidian and Councilmember/Liaison to the BAR, Martha Lozada, were honored with a dinner and a plaque for their services. THANK YOU

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WILLIAMS CARLOS WILLIAM 2003 REPORT **Williams Center for the Arts**

Slate of Officer for the year 2003

Richard Theryoung President
Joseph DeFazio Secretary
E. Spath- Mercado Treasurer

The following are some of the highlights for the year 2003

The Center received an annual contribution of \$18,500. from the Borough of Rutherford for the year 2003

MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Thru the efforts of Freeholder McPherson the County approved a Capital grant of \$250,000 for improvements to the Center.

Thanks to the Board Member, Freeholder B. McPherson, the Freeholders approved a \$44,000. Resolution for utilities to be paid by the county for the current year. The County will take over the PSE&G payments directly next year.

A not for profit Community/Civic Organization - Facility Rental Application was introduced for Rutherford based organizations at a cost of \$1,000.00

According to Executive Director Bill McLuckey the Saturday Children s Theatre has been booked thru May 2004, June is wall to wall with Ballet School recitals and ends with the Jazz Festival at the last week-end in June 2004

* * *

Mayor McPherson thanked Councilmember Lozada for all the kind things she said about her and said that she certainly felt those things about Councilmember Lozada. The Mayor said that Councilmember Lozada has both the heart of a lion and the heart of lamb and make no mistake, she is not going anywhere - she is being appointed to the committees that she had represented as a Councilmember.

Mayor McPherson made the following appointments:

Robert Kriston to the position of Lieutenant in the Police Dept. effective immediately. Confirmation moved by Councilmember Bartlett, seconded by Councilmember Fecanin and unanimously approved on roll call.

Nicholas Moore to the position of Sergeant in the Police Dept. effective immediately. Confirmation moved by Councilmember Bartlett, seconded by Councilmember Fecanin and unanimously approved on roll call.

Margaret Scanlon to the position of Clerk Typist in the Police Dept. effective at a date to be determined by the Police Chief. Confirmation moved by Councilmember Bartlett, seconded by Councilmember Fecanin and unanimously approved on roll call.

* * *

Mayor McPherson said that all the Department Reports are available in the Borough Clerk's office for the public to see.

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MINUTES OF AN ADJOURNED MEETING HELD JANUARY 1, 2004

Councilmember Fecanin moved to Adjourn Sine Die, seconded by Councilmember Arnold and unanimously approved on roll call. The meeting ended at 12:00 noon.

Borough Clerk